

VelocityEHS has created this helpful checklist to simplify your search for the best EHS software solution. Whether you're new to EHS software or looking to upgrade, it's the easy way to keep the award-winning features, benefits, service and support provided by VelocityEHS at the top of your list.

Safety Meetings   Features & Benefits	VelocityEHS	Other
<b>1. Vendor Profile</b>		
Industry standing & market experience	Industry leader since 1996	
Number of current customers	13,000+	
Number of current system users	8 million+	
Customer retention rating	97%	
Number of customers on latest product release/version	100%	
<b>2. Design/User Experience</b>		
Make data entry, analysis and reporting fast and easy for users of all levels with our simple and intuitive user interface	✓	
Scale the system across your entire enterprise, from the individual department or facility level, to every location throughout your organization	✓	
Access core system features and functionality through your tablet or smart phone with our fully responsive mobile design	✓	
Provide system access in the language your people understand, with a user interface translated into 16 standard languages and growing	✓	
Walk users through each of the system's features and functions using built-in Training Toolkit videos, guides and tutorials to get you up and running faster	✓	
Maintain your system without the need to hire additional IT staff or system admins using our easy-to-use administrative controls	✓	
<b>3. Simplified Safety Meeting Management</b>		
Easily schedule formal safety committee meetings and informal pre-job meetings, including crew briefings, safety time-outs and toolbox talks	✓	
View and manage scheduled safety meetings within a simple and intuitive calendar format, and filter meeting records by status, meeting type, date and location	✓	
Invite attendees, assign meeting roles and responsibilities, manage meeting topics and agendas, and assign action items	✓	
Document meeting minutes for easy reference and recordkeeping, and automatically distribute to attendees via email	✓	
Set-up automatic notifications to instantly alert assigned attendees of meeting schedules, status updates, and action item completion	✓	
Track ongoing safety topics (process/material changes, job/location-specific hazards, training) and potential safety issues	✓	
Schedule recurring meetings to quickly and easily 'carry-over' unresolved topics, agendas, and action items for subsequent meetings	✓	
Attach relevant documents (committee policies and procedures, incident records, JSAs, training materials, web links, photos and videos, etc.) for fast, flexible and centralized access to important safety meeting information	✓	
Capture meeting attendance and history to verify compliance with state, provincial and federal safety meeting standards, as well as labor union and insurance provider requirements	✓	
Monitor action item status from assignment to completion across multiple meetings and locations	✓	



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Generate safety meeting summary data and action item reports to help measure the effectiveness of safety meetings in reducing incidents and injuries, and pinpoint areas of persistent risk	✓	
Export safety meeting reports to a variety of standard file types (XML, CSV, PDF, MHTML, Excel, TIFF, DOCX)	✓	
Automatically generate and deliver selected reports to individual system users on a recurring basis with Report Scheduling, helping you save time and money	✓	

4. Customer Care & Training		
Configure your system according to your unique EHS management needs with personalized customer implementation and onboarding, and one-on-one consultation	✓	
Give your people the skills to succeed with remote and on-site user training courses, including System Administrator/Super User Training and End User Training	✓	
Join a community of EHS experts whose experience and feedback drive the integration of industry best practices and innovate new features into VelocityEHS products at an accelerated pace	✓	
Resolve issues quickly and accurately with full application support services, including convenient access to our Customer Support Team, at no additional cost	✓	

5. Data Security & Privacy Controls		
128-bit SSL Certification and data encryption protocols	✓	
Hosting facility is staffed 24/7, with state-of-the-art security features including photo and biometric ID systems	✓	
System safeguards including RAID 5 storage, multiple redundant web, mobile app, database and file servers, redundant power supplies, facility environmental controls and back-up equipment	✓	
All customer data is automatically backed up on a nightly basis and stored at secure off-site facilities	✓	
Servers are monitored 24/7 for attempted network incursions using a suite of continuously-updated cutting-edge network security software	✓	
Alignment with PIPEDA, EU Data Protection Directive 95/46/EC and GDPR, CSAE 3416 Type 2, SSAE 16 SOC 1 Type 2, ISAE 3402 Type 2, CICA, and Privacy Shield control standards	✓	
Third-party verified for compliance with AICPA SOC 2 Type II across the entire solution stack, including data colocation, cloud hosting, and disaster recovery services	✓	

7. Total Cost of Ownership		
<b>DOES NOT</b> require third-party consultants to implement and maintain the system	✓	
<b>DOES NOT</b> charge based on a per-user fee, enabling all of your employees to access the system at no additional cost	✓	
Solution includes Reports and Dashboards, responsive mobile design, and Corrective Action management capabilities - at no extra cost	✓	
True cloud-based hosting services eliminate the need for additional IT resources, hardware, and software licensing costs	✓	
Software updates are applied to your system instantly and automatically, at no additional fee, giving you the latest and most advanced system features as soon as they are released	✓	
Easy system configurability eliminates the need for costly software customizations, and provides the flexibility you need to ensure long-term value for your business	✓	

